

Rubric: Overview Questions

ADEA Micro-credential: Facilitating Small Group Learning

Note: A “Proficient” score must be achieved in each row, or a resubmission will be required.

	Proficient	Developing	Request Resubmission Without Further Review
Response completion	<ul style="list-style-type: none"> Fully and directly responds to all aspects of the questions. 	<ul style="list-style-type: none"> Responds partially to the question or does not address all elements of the questions. 	<ul style="list-style-type: none"> Does not address any of the requirements of the questions or includes inaccurate information.
Analysis	<ul style="list-style-type: none"> Includes evidence of reflection and analysis of the topic while synthesizing facts and details from existing resources. 	<ul style="list-style-type: none"> A mostly literal recounting of facts or details from existing resources. 	
Evidence	<ul style="list-style-type: none"> Includes relevant, essential facts and provides reliable, high-quality evidence to address the questions. 	<ul style="list-style-type: none"> Omits important or essential information. Relies on spurious evidence or unreliable resources to support the response. 	<ul style="list-style-type: none"> References and citations are not provided as requested.
Submission Quality	<ul style="list-style-type: none"> Response is communicated professionally (i.e., text-based responses use complete sentences with correct grammar, spelling and punctuation and appropriate terminology). Adheres to all formatting requirements. 	<ul style="list-style-type: none"> Does not adhere to professional communication norms (i.e., text-based responses include incomplete sentences or bullet points). Includes errors in grammar, spelling and punctuation. Uses incorrect/inappropriate terminology that significantly impacts clarity. 	<ul style="list-style-type: none"> The response is unintelligible or indecipherable. Does not adhere to formatting requirements.
Training Experiences	<ul style="list-style-type: none"> Includes examples of at least three diverse activities. Examples included are determined to be reliable, well-respected sources for facilitation training experiences. 	<ul style="list-style-type: none"> Insufficient experiences or experiences that do not meet professional standards are reported. 	<ul style="list-style-type: none"> No training experiences listed.